

Minutes of the regular meeting of the Transit Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on September 14, 2012 at 9:30 a.m.

PRESENT: Director Morrison, Chair
Directors Duncan, Giles, Hutchins, Lefebure, Lines, McGonigle, Weaver and Alternate Director Tom Duncan

ABSENT: Directors Fraser, Iannidinardo, Kent and Walker

ALSO Warren Jones, CAO, CVRD
PRESENT: Jim Wakeham, Manager, FF&T, CVRD
Brian Dennison, GM, Engineering & Environment
Rob Williams, Transit Analyst, CVRD
Mark Kueber, GM, Corporate Services, CVRD
Joe Barry, Corporate Secretary, CVRD <10:25 a.m.>
Myrna Moore, BC Transit
James Wadsworth, BC Transit
Peter de Verteuil, City of Duncan
Joanne Bath, Recording Secretary

APPROVAL OF AGENDA

The Chair asked that the Committee disregard item SM1 and replace with addendum item SM2.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

REPORTS

R1

A staff report was presented providing the status of the 2012 year to date transit service budgets.

Mr. Wakeham discussed the 2012 status of Functions 106 and 107, advising that both budgets are expected to have surpluses this year.

FOR INFORMATION

R2

Mr. Wakeham presented information for discussion on approved service expansions, estimated 2012 surpluses and BC Transit cost increases for both the Commuter (F106) and the Conventional (F107) services for the committee to be aware of for 2013. The committee was asked to provide staff with direction on the 2013 transit budgets.

Staff provided clarification regarding the funding formula for the commuter service.

It was moved and seconded that staff prepare a budget based on a 0% increase for the 2013 Function 106 budget, and any additional surplus is to be transferred to the operating reserve.

MOTION CARRIED

Staff were requested to provide the Committee with the last 5 years history of tax requisition increases for the transit functions and an electronic copy of the historical transit service increase report done last year.

**RESOLVE INTO
CLOSED SESSION
10:30 a.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Section 90 {{(1) (k)}}.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
2:30 p.m.**

It was moved and seconded that the Committee rise without report.

MOTION CARRIED

R2

Budget 107 - continued:

It was moved and seconded that staff prepare a budget as presented in the DRAFT 2013 requisition review for Function 107, which includes an estimated tax increase of 14.3% less 3 items to reduce the amount by 4.2% resulting in an estimated increase of 10.1%.

MOTION CARRIED

Additional service expansion hour options will be reviewed at the next stage of the budget process..

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 2:30 p.m.

Chair

Recording Secretary

Dated: _____