



2024 Budget Calendar

MAY 2023	
10 – Wednesday	Board direction for 2024 Budget mandate
June	
28 - Wednesday	Board adoption of 2024 Budget calendar
JULY	
14 - Friday	Allocations Budgets to be completed Supplemental Requests for New staff positions
21 - Friday	Budget package distributed to GM's and DM's
AUGUST	
31 - Thursday	Members Municipalities to have Regional Recreation budget amounts to Finance
31 - Thursday	Grant Funding functions to have budget information to Finance
SEPTEMBER	
22 - Friday	Deadline for budgets with backup (YOY, 5yr plans, summary sheets), submitted to Finance
29 - Friday	Deadline for supplemental requests, submitted to Finance
OCTOBER	
5 - Thursday	Special Electoral Area Services Committee - review Function 250 Budget
6 - Friday	Members of Municipalities to have Budget information to Finance
19 - Thursday	Finance review of budgets completed CAO and CFO review base budget
26 - Thursday	Special SMT to review budgets
27 - Friday	Special SMT to review budgets
NOVEMBER	
9 - Thursday	Special Committee of the Whole - Electronic Budget booklet distributed and report from CAO re supplemental ranking
December	
7 - Thursday	Special Electoral Area Services Committee - Core Budgets presented to Committee – Day 1
14 - Thursday	Special Electoral Area Services Committee - Supplemental requests presented to Committee – Day 2
JANUARY	
11 - Thursday	Special Committee of the Whole - Core Budgets and Supplemental requests presented to Committee
25 - Thursday	Two virtual public meetings: one for Areas A, B, C; one for Areas D and E, City of Duncan, Municipality of North Cowichan



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FEBRUARY	
1 - Thursday	Two virtual public meetings: one for Areas G, H, and the Town of Ladysmith; one for Areas F, I and the Town of Lake Cowichan
8 – Thursday and 9 - Friday	Special Board – review of all budgets. Final review prior to adoption
28 - Wednesday	Regular Board meeting for approving the 5 year Financial Plan (annual budget)