

Minutes of Area B Parks Commission Meeting held on Nov 21, 2013 at 6:35p.m. at the Shawnigan Lake Community Centre

PRESENT

Margaret Symon, Bill Savage, Catherine Whittome, Al Brunet, Gaileen Flaman

Guests: Kelly Musselwhite, Bruce Fraser

Absent: Scott Overhill, Tom Buss

CVRD STAFF

**APPROVAL OF
AGENDA**

It was Moved and Seconded
That the agenda be approved.

MOTION CARRIED

**M1 – ADOPTION OF
MINUTES**

It was Moved and Seconded
That the Minutes of the Parks Commission Meeting of October 17, 2013, be adopted.
Issue of scribes discussed. Commission will provide meeting scribes “in house,” rather than paying for a CVRD scribe.

MOTION CARRIED

ORDER OF BUSINESS

1. Memo from CVRD Parks Dept. regarding Renfrew Road rezoning with requests by Parks being absorbed.
2. Margaret Symon reported CVRD Parks Dept. has installed new sign at Shawnigan Hills Athletic Park, using local wood.
3. Margaret Symon read memo from CVRD re: repairs needed at Government Wharf.
Request to CVRD to see what happens regarding possible extension of lease of WSPP before moving forward with decision regarding repairs to Government Wharf.
4. Memo from CVRD Parks Dept. regarding additional units and associated amenity allowance Elkington Development.
Request to Tanya Soroka and/or developers to provide more details about current planned public amenities (i.e., size, capability of washroom building).
5. Report from Bill Savage regarding Malahat First Nations Woodlot (5 blocks at Shawnigan Lake).
Request to Malahat First Nation to provide buffer around historic trails at Block A, and also to provide buffer around existing Baldy Mountain trail adjacent to north boundary of Baldy Mountain block. Parks Commission members will be pleased to meet in the field with Malahat First Nation to cooperate on trail issues.
6. Memo from Michael Miller regarding the recent commencement of the Worthington Road end Park trail and parking lot.
7. Comment from Gaileen Flaman regarding the timeliness of pertinent information provided to Commission Chair from CVRD staff for the purposes of the meeting.
It was Moved and Seconded that CVRD Parks Dept. staff provide meeting materials to the Park Chair one week in advance of meeting.

MOTION CARRIED

8. Bill Savage will represent Park Commission at community meeting to discuss options for Elsie Miles on Dec. 12.
9. CVRD Parks Dept. to allocate funds to washroom planning at Old Mill Park.

NEW BUSINESS

**NB1 – Community
Volunteer Appreciation
Dinner
Area Director's Report**

Dec. 13, SLCC. Confirmed invitation to members.

Update from Bruce Fraser regarding the SIA stay of permit

ADJOURNMENT

It was Moved and Seconded
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:00 p.m.
No meeting December, unless called by Chair.
Next meetings January, March ? 2014 (possibly a Saturday agenda in association with other groups to discuss Elsie Miles/Bright Angel Park).
Regular monthly meetings will resume May 2014, possibly with an option to change the time of some evening meetings.

Chair

Recording Secretary